

भा.कृ.अ.प.-केन्द्रीय भैंस अनुसंधान संस्थान  
सिरसा रोड़, हिसार (हरियाणा)

यंग प्रोफेशनल के लिए साक्षात्कार हेतु आवेदन आमंत्रित

इस संस्थान में दिनांक 24.09.2025 व 26.09.2025 के दौरान निर्धारित साक्षात्कार के माध्यम से पूर्णतः संविदात्मक और आवश्यकता / को-टर्मिनस आधार पर यंग प्रोफेशनल लगाने हेतु आवेदन आमंत्रित किए जाते हैं | विवरण हेतु संस्थान की वेबसाइट <https://cirb.res.in/> देखें |

  
22-8-2025  
सहायक प्रशासनिक अधिकारी

## ICAR-CENTRAL INSTITUTE FOR RESEARCH ON BUFFALOES, HISAR

F. No. 8-9/E.1/2025

Dated the 22th August, 2025

## INTERVIEW FOR PURELY CONTRACTUAL POSITION OF YOUNG PROFESSIONALS AT ICAR-CIRB, HISAR (HARYANA)

Applications are invited for position(s) of Young Professional(s) purely on contractual and time bound basis at ICAR-CIRB, Hisar (Haryana). Shortlisted candidates will be informed by email to appear for interview. No candidate other than those called will be permitted to appear for interview.

The eligible and interested candidates may send their applications in the enclosed proforma along with scanned self-attested copies of the documents to this office through email only at [recruitment.cirb@gmail.com](mailto:recruitment.cirb@gmail.com), so as to reach by **10<sup>th</sup> September, 2025 positively**. Applications received after the due date will not be entertained. Applications sent on any other email will also not be entertained. Only such applications will be considered for screening/shortlisting which are actually received on the above email by the given date. No such application which is actually not received on the above email by the stipulated date will be considered for screening/shortlisting. Original documents of the candidates appearing for interview will be verified on the date of interview, if called. The documents should be sent in one PDF file only along with application. These documents will be verified by hard copy before joining if selected.

Item No.	Name of Division/Project	Position	Emoluments	Qualifications	Date of Interview
1.	Audit & Accounts Section	Young Professional-I (One)	Rs.30,000/- per month (consolidated) No other allowances admissible	<p><b>Essential qualification:</b> Bachelor Degree in Computer Application (With minimum 60% marks) from a recognized university.</p> <p><b>Desirable:</b> Knowledge of IT application, PFMS, FMS, virtual meeting platforms and computer skills (MS Word, Excel, Power Point, Tally etc.)</p>	24.09.2025 at 10.30 AM at ICAR-CIRB, Hisar.
2.		YP-II: One	Rs.42,000/- per month (consolidated) No other allowances admissible	<p><b>Essential qualification:</b> B.Com/BBA/BBS (With minimum 60% marks) from a recognized university/College and CA (Inter)/ICWA (Inter)/CS (Inter) (With minimum one year of experience in relevant field)</p> <p style="text-align: center;"><b>OR</b></p>	24.09.2025 at 02.30 PM at ICAR-CIRB, Hisar

				<p>B.Com/BBA/BBS (With minimum 60% marks) from a recognized university/College and MBA (Finance) or equivalent (With minimum 60% marks) from a recognized Institution (With minimum one year of experience in relevant field)</p> <p>Knowledge of IT applications, virtual meeting platforms and computer skills (MS Word, Excel, Power Point, Tally etc.) will be added advantage.</p>	
3.	Electric Section	Young Professional-II (One)	Rs.42,000/- per month (consolidated) No other allowances admissible	<p><b>Essential qualification:</b> Graduate degree in Electrical/Electronic Engineering.</p> <p><b>Desirable:</b> Should have knowledge of MS office (Computer)</p>	26.09.2025 at 10.30 AM at ICAR-CIRB, Hisar.

**Note: -**

- Candidates are advised to read the instructions carefully.
- Applicants must fill the application form carefully. Applicants must mention Advertisement No., Position for which applied for and Item No. of the position failing which candidature may be rejected.
- The candidates will send their applications directly to this office at the above email address so as to reach by **10<sup>th</sup> September, 2025** positively. It is mandatory to enclose with the application form the copy of requisite Degree/Provisional Degree along with mark sheets and other documents, failing which application will be rejected straight way. Merely filling up marks in the application form will not be sufficient to consider to short list the candidate for interview. It is hereby made clear that scanned copies of requisite Degree/Provisional Degree Certificate(s) must be attached with the application form along with mark sheets, failing which application will be rejected straightway.
- There is no need to send hard copy of the application and only the applications received through email at the given email ID will be entertained. However, the candidate should bring hard copy of duly filled in prescribed application form along with CV and a passport size photo and other attested certificates at the time of interview, if found shortlisted and called for interview.
- Applicants will be shortlisted based on their qualifying academic performance as per an assessment criterion. The short-listed candidates will be informed by this office through the email address as given by the candidates. These shortlisted candidates will undergo a panel interview at ICAR-CIRB, Hisar. Candidates are advised to clearly mention their active email IDs.

6. The applicants must bring with them the original documents along with experience certificate(s) if any, at the time of interview.
7. No TA/DA will be paid to the candidates for attending the interview.
8. Eligible candidates who are called for interview will be required to be present at least 30 minutes before scheduled time on the date of interview for completing necessary formalities.
9. Applicants are advised to keep visiting website of this Institute for any corrigendum/update.
10. The engagement of selected candidates will be subject to the condition that he/she is declared medically fit for service by the prescribed medical authority.

#### **Other Terms and Conditions**

- I. The positions are purely temporary and will be filled on contractual basis as per need initially for a period of one year. However, duration of engagement can be curtailed/extended as per need and subject to performance of the candidate.
- II. The engagement will not constitute a regular job or appointment of any nature in the ICAR/CIRB.
- III. The minimum age will be 21 years and maximum 45 years for Young Professional with relaxation as per rules.
- IV. Concealing of facts or canvassing in any form will lead to disqualification of the candidate.
- V. The selected candidate will be stationed at ICAR-CIRB, Hisar and have to attend laboratory/field and office related work at this Institute.
- VI. Candidates should be willing to complete the allotted work in time. Work may be allotted based on the requirements rather than the expertise of the candidates.
- VII. The working hours will be same as regular employees of ICAR. No extra benefit will be allowed for working beyond office hours. Unauthorised absence from the work for a continuous period of 08 days without valid reasons shall lead to automatic termination of the engagement.
- VIII. The Young Professional shall have to comply with the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013.
- IX. The Young Professional shall be subject to the laws of secrecy of the country and will sign a declaration of secrecy and Non-Disclosure Agreement before reporting (Annexure-I).
- X. Intellectual Property created due to work of Young Professional during his/her valid tenure.
- XI. The candidate(s) shall not claim regular appointment at this Institute, as the position(s) is/are co-terminus with the activity or as per the need and the rules/guidelines.
- XII. All candidates are also required compulsorily to furnish the declaration duly signed in the format annexed and submit along with the application.
- XIII. During the term of engagement, the YP shall comply with the Standards of Conduct. Failure to comply with the same will become a ground for termination of the YP.
- XIV. Already employed candidate must bring NOC from their present employer.
- XV. Engagement of YP will be subject to relevant rules/guidelines.

  
Asstt. Administrative Officer

Annexure-I

Paste recent  
passport-  
size  
photograph

**APPLICATION FORM FOR PURELY CONTRACTUAL POSITION OF YOUNG  
PROFESSIONAL AT ICAR-CIRB, HISAR**

Advt. No. \_\_\_\_\_ Position Applied For: \_\_\_\_\_ Item No. \_\_\_\_\_

1.	Full Name (In Block Letters)	
2.	Father's Name	
3.	Date of Birth (DD/MM/YYYY)	
4.	Age as on closing date for receipt of applications	
5.	Address with PIN Code a. Permanent b. for communication	
6.	Mobile No. and alternate mobile number	
7.	Email Address	
8.	Gender	
9.	Marital status	
10.	Whether belongs to SC/ST/OBC/General (Attach proof)	
11.	Position for which applied for (giving item No.)	

12. Details of educational qualifications from 10<sup>th</sup> onwards (Attach attested copies of certificates)

Certificate/ Degree	Board/ University	Major Subject	Year of passing	Maximum marks	Marks obtained	Percentage

13. Details of experience (include experience of one year and above only, attach the proof)

S.No	Position held	Employer	Period (from)	Period (to)	Total experience (years)

14. Details of publications (only published research papers in Journal with NAAS rating/Impact Factor).
15. No objection certificate from present employer – Yes/No
16. Additional information, if any
17. Self-declaration regarding truthfulness in application

#### DECLARATION

I also hereby declare that none of my near or distant relative is an employee of the ICAR-Central Institute for Research on Buffaloes (CIRB). If found otherwise and in the event of non-declaration of the same as prescribed in the advertisement, my candidature to the Interview and my selection to the post be cancelled.

OR

I declare that Dr./Shri/Mrs..... working in ICAR-CIRB is my relative.

I ..... hereby declare that all statements made in the application are true/correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, my candidature/appointment be cancelled without any notice.

Date & place:

Signature

Full name of the Candidate

**ANNEXURE-II**

I, ..... S/O/D/O  
Sh. .... will comply with the Official Secret  
Act, 1923, as amended from time to time and will not disclose any information/data acquired by me during  
my engagement to any unauthorised person(s). I will not, except with the prior sanction/approval of  
competent authority in the ICAR, or in the bonafide discharge of my duties, publish a book or a  
compilation of articles or participate in media broadcast or contribute an article or write a letter to any  
newspaper(s) or periodical(s) either in my own name or anonymously or pseudonymously in the name of  
any other person if such book, article, broadcast or letter relates to subject matter pertaining to official  
business of ICAR.

Signature.....

Name .....

Address.....

Mob .....

Email .....