

**ICAR -CENTRAL INSTITUTE FOR RESEARCH ON BUFFALOES  
SIRSA ROAD, HISAR-125 001 (HARYANA)  
Phone No.01662-281611, 281634 Fax 01662-275004**

**WALK-IN INTERVIEW**

On behalf of Secretary, ICAR, Director, CIRB, Hisar invites Walk-in-Interview for Cook, Helper/Waiter work purely temporary basis and bilateral contract basis on 16.08.2016 at 10.30 AM at Central Institute for Research on Buffaloes, Sirsa Road, Hisar. Initially for a period of One year. For qualification, Remuneration, Application Format and other details visit our **website [www.cirb.res.in](http://www.cirb.res.in)**.

Asstt. Administrative Officer

ICAR -CENTRAL INSTITUTE FOR RESEARCH ON BUFFALOES  
SIRSA ROAD, HISAR-125 001 (HARYANA)  
Phone No.01662-281611, Fax 01662-275004  
[www.cirb.res.in](http://www.cirb.res.in)

**WALK-IN INTERVIEW FOR COOK, HELPER/WAITER ON BILATERAL CONTRACT  
PURELY ON TEMPORARY BASIS**

S N	Name of Position	Qualification	Description	Period of Contract	Fixed Monthly consolidated Package
1	COOK	Candidate should have minimum 3 years of experience as Cook in a registered hotel/guest house.	<ol style="list-style-type: none"> <li>1. He shall arrange and provide Bed Tea/Breakfast/Lunch/Dinner etc. as per menu, time schedule and rates prescribed by the CIRB.</li> <li>2. Except natural wear and tear, he will be responsible for capital items in the Kitchen and Dining hall for any loss/damages/theft. The loss due to theft/loss shall be recovered from his bill.</li> <li>3. He will be disciplined, neatly dressed and speak politely to the guests and officials in the CIRB Guest House.</li> <li>4. CIRB will not be responsible for any injury, loss of life or any mishap while working on duty in the CIRB Guest House premises or otherwise.</li> <li>5. No stale food (leftover) should be served to the guests.</li> <li>6. He shall ensure that Guest House Kitchen, Dining Hall and its surroundings and service tables are kept neat and clean.</li> <li>7. He should ensure cooking in hygienic manner to the satisfaction of Incharge (Guest House)</li> <li>8. Any other related work assigned by the Director CIRB/Incharge (Guest House)</li> </ol>	One year	12000/- per month
2	Helper/ Waiter	Candidate should have minimum 3 years of experience as Helper/ waiter in a registered hotel/guest house.	<ol style="list-style-type: none"> <li>1. He will assist the cook in preparation and serving of foods to the guests.</li> <li>2. He will be responsible for washing and cleaning of utensils.</li> <li>3. Except natural wear and tear, he will be responsible for capital items in the Kitchen and dining hall for any loss/damage/theft. The loss due to theft/loss shall be recovered from his bill.</li> <li>4. He will be disciplined, neatly dressed and speak politely to the guests and officials in the CIRB Guest House.</li> <li>5. CIRB will not be responsible for any injury, loss of life or any mishap while working on duty in the CIRB Guest House premises or otherwise.</li> <li>6. He shall ensure that Guest House Kitchen, Dining Hall and its surroundings and service tables are kept neat and clean</li> <li>7. He should help to ensure cooking in hygienic manner to the satisfaction of Incharge (Guest House)</li> <li>8. Any other related work assigned by the Director CIRB/Incharge (Guest House)</li> </ol>	One year	9500/- per month

Contract can be terminated prematurely by either side without assigning any reason with a notice of 15 days.

**Age on 31.07.2016:** Not under 21 years and not over 45 years (upper age relax able by 5 years in case of SC/ST candidate)

**Date of Walk in Interview :** 16.08.2016 at 10.30 AM at Central Institute for Research on Buffaloes, Sirsa Road, Hisar (Haryana) 125001.

Asstt. Administrative Officer

ICAR - Central Institute for Research on Buffaloes, Sirsa Road, Hisar  
Application for Cook, Helper/Waiter work purely temporary basis and bilateral contract  
basis at CIRB, Sirsa Road, Hisar

Affix Passport Size  
Photo

1.	Name of Candidate (in block letters)					
2.	Father's Name					
3.	Date of Birth				Sex	M / F
4.	Age as on 31.07.2016					
5.	Address for Correspondence					
6.	Mobile No. email (if any)					
7.	Nationality					
8.	Educational qualification & Training course (attach photocopies of certificates)					
	<b>Name of exam</b>	<b>Year of passing</b>	<b>Univer sity/ Board</b>	<b>Subjects</b>	<b>% age of Marks</b>	<b>Division / Grade</b>
	<b>Name of the training course</b>		<b>Duration</b>		<b>Institution</b>	
9.	Experience (attach photocopies of certificate in support of experience)					
	<b>Name of Organization</b>	<b>Period</b>		<b>Designatio n/ Position</b>	<b>Emoluments</b>	<b>Nature of Duties</b>
		From	To			<b>Reason for Leaving</b>

I solemnly declare that the statements made by me in this form are correct to the best of my knowledge and belief.

Date:

Place:

Signature of candidate